

## Taskstream

### Assessment Plan Checklist

Use this checklist as you complete the Assessment Plan for your course.

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#### Task

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1. Course competencies have been scheduled in an appropriate academic year *Assessment Cycle* (see previous Course Assessment Plan [CAP]).
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2. An *Assessment Strategy* has been identified, categorized, and described for each competency to be assessed.
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3. An *Expected Level of Achievement* has been determined for each competency to be assessed.
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4. *Previous Assessment Results* for each competency (if any) have been recorded (check prior Course Learning Report(s) [CLR]).
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5. *Semester(s) and Year(s) of Assessment* for each competency have been identified.
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6. *Key / Responsible Personnel* have been identified for each competency to be assessed.
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#### Helpful links:

- Taskstream sign-in = <http://taskstream.kapiolani.hawaii.edu>
- KCC Course Catalog = <https://www.kapiolani.hawaii.edu/admissions/course-catalog>
- Curriculum Central Database = <http://www.hawaii.edu/offices/aa/aapp/curriculum/index.php>
- Laulima = <https://laulima.hawaii.edu/portal>
- KapCC Assessment Website = <http://kapccassess.weebly.com>